



Spokane Area WORKFORCE DEVELOPMENT COUNCIL

YOUTH COUNCIL MINUTES

October 7, 2008 - 8:37-10:00 AM

Spokane Skill Center

4141 N Regal

Anne Lockwood – Note Taker

Dawn Karber & John Serben - Editors

Members in Attendance:

Andrew Arganbright–Kemper Auto, A Unitrin Business	Donna Dalzell-Department of Vocational Rehabilitation	Michael LeaderCharge-City of Spokane Youth Services	Kevin Managhan-Inland Empire Electrical Training Trust
John Serben-American Medical Response	Lisa White-Spokane Public Schools		

Members Absent:

Gary Allen-Spokane Skills Center	Linda Duncan-Purcell Systems	Laura Foust-Job Corps	Kathleen Grier-Juvenile Court
Trina Miller-Community Colleges of Spokane	Mike Senske-Pearson Packaging System	Bonnie Wagner-WSU Health Education Center	

Others Present:

Cami Hanson-WS	Candace Spitzer-DSHS	Martin Kolodrub-Juvenile Court
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Staff Present:

Dawn Karber – Youth Program and Development Manager	Anne Lockwood – Secretary
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ITEM #1 – VOTE TO APPROVE MAY 6TH, JUNE 3RD, AND AUGUST 4TH, 2008, AND SEPTEMBER 9, 2008 YOUTH COUNCIL MINUTES:

There was not a quorum to approve the May 6th, June 3rd, and August 4th, 2008, and September 9, 2008 Youth Council minutes.

INTRODUCTIONS

VISION FOR THIS YEAR

John wants to have a mission meeting (Executive Committee meeting (just Youth Council Members)) every other month starting October 7th and a connection meeting (everyone attends and sits at the table) on the opposite months

The Youth Council Executive Committee needs to e-mail information to Dawn about what the committee is lacking and what the committee wants to accomplish this year. Crazy ideas are allowed, and the cost is not a factor at this time. The committee needs to get creative to accomplish what we want to do.

YOUTH COUNCIL OVERVIEW/CURRENT PROGRAMS

Youth Council Overview:

A Workforce Development Council is comprised of public and private sector leaders who convene partners so as to assess skill gaps and coordinate a plan to close the skill gaps. Every Workforce Development Council in the nation is required by WIA law to have a Youth Council.

The existing Youth Council is here because they are active members of the community. The Youth Council has a directive to serve the regional performance management for the youth service provider, i.e., Next Generation Zone.

The Youth Council's charge is to establish links with other organizations serving youth, evaluate a range of issues that impact the younger adults in the work market, and to assure the workforce system understands the needs of the youth in Spokane. The WDC has chosen to concentrate on construction, manufacturing, healthcare, business & professional services, and transportation & logistics clusters in Spokane.

In 2007, the WDC decided to consolidate WIA services under one roof. This is how the Next Generation Zone was created. Youth services are provided by Goodwill Industries of the Inland Northwest, Educational Service District 101 (NGZ service manger) and Career Path Services (Program Operator).

Earlier this year providers respond to the WDC's request for proposal and established what the providers services would look like. In the future the Youth Council will be more involved by making recommendations concerning youth provider's services, the number of youth to be served, wages at exit, GED services, etc.

The Next Generation Zone has been doing a really good job with WIA services.

Current Programs:

Next Generation Zone (NGZ) Core Services

The NGZ Orientation class talks about WIA services. If a youth is interested in intensive services they will be helped to achieve their goal.

It is harder for youth to get back into the school environment and the new GED Success Class, which started in October, was created to help the kids to become successful in getting their GED.

School Visits

The NGZ has a campaign to get training information, packets and job listings available to schools.

For in-school youth the NGZ has 82 additional slots available for the PY08 year. This is not a lot of slots available, but the WDC reduced the number of youth to serve so as to provide a more intensive one-on-one service to the youth.

Cami Hanson, WIA Program Operations Manager for WIA funds, and Educational Service District 101(ESD101) is in the process of recruiting a manager for the Next Generation Zone. ESD101 is the leader of hiring the Manager for the Next Generation Zone because of the funding structure for the WorkSource Center.

Plan vs. Goal

Each month the NGZ does a presentation at the local GMAP Performance Review. The Youth Council Executive Committee is going to start looking at the GMAP Performance Review every month. Cami will guide us through the GMAP report so we can better understand the results.

The September GMAP Youth Report:

- Plan vs. actual – As of September 2008
- Plan is to serve 263 people - Actually served 264.
- Plan is to have 23 new registrations – Actually have 16 new registrations.
- Plan was to exit 22 people with employment or with a credential – Actually have 12 employed and 18 were with a credential. *(10 of the employed were positive exits and 4 of the credentials were positive exits). (Under WIA if you exit a program for any reason other than a job or credential it is a negative exit.)*
- Plan is to spend \$72,000 - Actual spent \$125,000. *(This is not a big deal. The amount spent will fluctuate. It is normal to see most spending in July because the providers are finishing up the WIA program.)*

MEMBERSHIP

The Youth Council needs to start having a quorum at the Youth Council meetings. John is going to assume the Youth Council members listed on the Membership list want to be a member of the Youth Council. If a Youth Council member does not want to be a member of the Youth Council please let us know.

Look at Youth Council Membership list and if you know someone who could fill an open position please e-mail Dawn at dkarber@wdcspokane.com.

The Council wants to include youth in the group, but the Council needs defined goals before bringing youth on to the Council. It is important to double check with youth so the Council is on track with goals. Maybe the Council could bring youth to the meeting every quarter instead of every month.

FUTURE AGENDA ITEMS

- a. One of the things the John would like to accomplish this year is tasks like the job fairs.

The Youth Council needs to help get kids jobs and training. At the Youth Council's next meeting the members will come back with a list of 3 or 4 things the Youth Council can do to create it so youth at the NGZ can get more jobs.

- b. Safety is a big issue with teen workers. Since 1999 employers have spent over a billion in workplace injuries. One piece Career & Technical Education is working on is the cost and effort to train teens in safety before they get out of school. The kind of training the youth aren't getting anywhere else. Construction and manufacturing business are telling Career & Technical Education that if kids are trained in first aid, etc. the employer would save money.

- c. Could the Youth Council help Career & Technical Education with other employers to get youth hired?
- d. Maybe Doug Tweedy could:
 - Do a safety, health and risk management presentation showing where youth are in the labor market.
 - Point out clusters where youth are working?
 - How to impact our programs with the data provided to the Youth Council Executive Committee from Doug Tweedy.
- e. WIA youth eligibility - how youth get in to the WIA programs.
- f. Outcomes, what is positive exit, what is a negative exit, and when you can exit a youth?

NEXT GENERATION ZONE EVENT UPDATE PRESENTATION

The Next Generation Zone (NGZ) is having a Job Fair October 22, 2008. The NGZ is still recruiting employers that have actual positions available for youth. The NGZ's primary age target is 18 and older.

The NGZ is not doing a lot of outside advertising to youth about this event because they want youth that are prepared and ready; to go to work. The youth that appear as they are not ready to work will be guided to the NGZ classes to help prepare them for work.

If anyone on the Youth Council is interested in the Job Fair event you are welcome to attend.

There is an electronic newsletter that goes out to schools. Kevin Managhan was wondering if the primary contact person at the NGZ could be mentioned to get more employers involved in job fairs. Lisa White offered her services to help the NGZ connect with the newsletter. Cami is to have Jenni Montague send Lisa the contact information for the Job Fair.

OTHER BUSINESS:

None

- a. Nav101 - Nav101 is a good conversation for this Youth Council Executive Committee. Navigation 101 grant funding is targeted so each school has to come up with plan that helps teachers reach out to youth about career opportunities.

Lisa White is to get a list of each school that has NAV101 to Dawn Karber.

- b. By-Laws - Restructure the by laws to approve the minutes.
*Motion and a second to amend the by laws to rescind the quorum vote and accept the motions from those Youth Council members who are at the meeting. Approved.
 None opposed.*

John to bring the By-Laws change to the WDC Executive Committee.

- c. RFP – Youth Providers - John to bring to the WDC Executive Committee a recommendation to extend the current youth providers for next year.

NEXT MEETING:

The Youth Council Executive Committee Meeting will be meeting **Tuesday**, December 2, 2008, from 8:30 am 10:00 am, Location TDB.