

**MINUTES**  
**WORKFORCE DEVELOPMENT COUNCIL**  
**EXECUTIVE COMMITTEE**

TUESDAY, March 4, 2008 – 3:00 pm  
INLAND NORTHWEST HEALTH SERVICES  
WELLS FARGO CENTER  
601 W FIRST AVE, 1<sup>ST</sup> FLOOR

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**MEMBERS PRESENT:**

Frankie Arteaga                      Donna Dalzell Tom Fritz      Craig Dias                              Julie Meyer  
Hugh Severs

**MEMBERS ABSENT:**

Rich Hadley                              Beth Thew

**STAFF PRESENT:**

Mark Mattke – Workforce Strategy & Planning Director	Peg Waldron - Assistant Director - Workforce Operations	Anne Lockwood – Secretary	Dawn Karber – Youth Program & Development Manager	Lori Meakin – Workforce Development Program Specialist
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**CALL TO ORDER:**

The meeting was called to order at 3:06 pm.

**ITEM #1 - REVIEW OF FEBRUARY 5, 2008 MEETING MINUTES:**

On a motion and a second to approve the February 5, 2008, Executive Committee Meeting Minutes. Approved. None opposed.

**ITEM #2 – BUDGET UPDATE:**

The U.S. Congress has recently passed legislation that negatively impacts current WIA programs and the local workforce development system by taking away funding that was previously granted to the WDC.

**ITEM #3 – GRANTS IN PROCESS:**

- **Regional Innovation Grant (RIG)**
  - Source: USDOL
  - Amount Requested: \$250,000
  - The Request for Proposal was submitted March 3, 2008.
- **STEM (Science, Technology, Engineering, Mathematics)**
  - Source: USDOL
  - Amount Requested: \$1,000,000
- **Energy Industry**
  - Source: USDOL
  - Amount Requested: \$2,000,000
- **503 Incentive**
  - Source: WTECB
  - Amount Awarded: \$135,000
- **Youth Health Care Academy**
  - Source: Governor's 10% WIA Incentive
  - Amount Awarded: \$100,000

**ITEM #4 - NORTH EAST COMMUNITY CENTER PROJECT:**

Staff presented the detailed proposal for expanding services to the North East Community Center (NECC) to improve the accessibility of workforce development services to local residents.

On a motion and a second to approve the NECC project to provide WIA services with a cap of \$4,500. Approved. None opposed.

**ITEM #5 - SHARON PARRY REPORT:**

The WDC received Sharon's final report for December 2007 Annual Retreat. The report is slated to be discussed at the WDC meeting in March.

**ITEM #6 – MEMBERSHIP COMMITTEE REPORT:**

The WDC Membership Committee is examining which members' terms are expiring and anticipated resignations in order to determine a recruiting strategy.

Hugh Severs has taken a position in a not-for-profit company so he will be unable to fill the Chair position in July. It was concluded that Julie Meyer will be nominated as the WDC Chair.

**ITEM #7 – LEGISLATIVE UPDATE:**

- Employment Security has a Field of Dreams bill in the works.
- The Governor has budgeted \$3 million for an Aerospace apprenticeship bill.
- There is an Opportunity grant bill in the amount of \$1.2 million.
- The Executive Committee agreed that there is a need to reconstitute the Healthcare Skills Panel and asked Mark to convene representatives from the Healthcare industry.

**ITEM #8 – AGENDA FOR MARCH 12, 2008 SAWDC MEETING:**

- The Budget rescission memo.
- The progress of the grants.
- Hugh and Dawn will provide information about the Next Generation Zone website.
- Dawn Karber will cover the Youth Council information in Donna's absence.
- Hugh and Craig will cover membership information and bring any motions for membership changes.
- Mollie Patshkowski will provide an update on the Business Solutions Team progress.
- Doug Tweedy, Spokane's new Labor Economist will introduce himself and present on labor force participation.
- Peg/Mollie will report on the recent rapid response activities.

**ADJOURN:**

Meeting adjourned at 4:25 pm.