

**MINUTES**  
**WORKFORCE DEVELOPMENT COUNCIL**  
**EXECUTIVE COMMITTEE**

TUESDAY, January 3, 2008 – 3:00 pm  
**INLAND NORTHWEST HEALTH SERVICES**  
**WELLS FARGO CENTER**  
**601 W FIRST AVE, 1<sup>ST</sup> FLOOR**

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**MEMBERS PRESENT:**

Frankie Arteaga	Craig Dias	Tom Fritz	Rich Hadley
Julie Meyer	Hugh Severs	Beth Thew	

**MEMBERS ABSENT:**

Donna Dalzell

**STAFF PRESENT:**

Mark Mattke – Workforce Strategy & Planning Director	Anne Lockwood – Secretary	Dawn Karber – Youth Program & Development Manager	Lori Meakin – Workforce Development Program Specialist
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**CALL TO ORDER:**

The meeting was called to order at 3:06 pm.

**ITEM #1 - REVIEW OF NOVEMBER 6, 2007 MEETING MINUTES:**

On a motion and a second to approve the November 6, 2007, Executive Committee Meeting Minutes. Approved. None opposed.

**BUDGET UPDATE – IMPACT OF FY08 OMNIBUS BILL AND RESCISSION**

Mark informed the Executive Committee of the impending impact of the FY08 Omnibus Appropriations Bill and the possible ramifications of the rescission.

**GRANTS IN PROCESS**

The development of the Regional Innovation Grant (RIG) for \$250K, which is designed to increase our capacity to conduct planning across the region, was discussed.

**WTECB “MODEL SKILL PANEL”**

Amy Johnson of GSI worked with Mark to develop another Skill Panel grant that is designed to both create a coordinating umbrella over current skill panels that exist and help set up other necessary skill panels. This design is aligned with the RIG grant and regional planning efforts and they are mutually supportive, strengthening each application.

**NECC PROJECT**

Mark and Dawn Karber met with Representatives Timm Ormsby and Don Barlow, along with Jean Farmer (Executive Director of NECC), and Amy Johnson to discuss the possibility of securing funding support for the North East Community Center (NECC) project.

**THREE STEPS – LEGISLATIVE AGENDA AND LOGO USAGE**

The WWA has requested that local WDCs gather logos from their members' parent organizations to demonstrate to the legislature that there is widespread support for the shared “Three Steps to a Brighter Future” agenda.

## **2008 NAWB CONFERENCE ATTENDANCE**

The annual NAWB conference presents a good opportunity for WDC members to learn more about the nationwide workforce development system, WIA, and network with colleagues. It is recommended that Board officers attend this conference each year.

## **PY08 – BOARD OFFICER PLANNING**

At this time a member to fulfill the Vice-Chair position for PY08 has not been identified. If possible, it would be helpful for the prospect to attend the NAWB conference in preparation for assuming the office.

## **WTECB AND ESD SENIOR STAFF VISIT**

Eleni Papadakis and Nancy Pringle will be visiting WDA XII February 4, 2008, from 8:00 a.m. to 3:00 p.m. Mark is coordinating a series of meetings with stakeholders and will schedule one with WDC members for either the morning or afternoon and send notice to all members.

## **UPDATE ON CAREER PATH SERVICES MEETING**

Craig Dias, Tom Fritz, Mark Mattke, and WDC Staff met with the Career Path Services' management team to revisit the January 2007 WDC decision regarding the budget modification request.

## **AGENDA FOR JANUARY 9, 2008 SAWDC MEETING**

- Self sufficiency Calculator presentation by WDC staff.
- WIA Program Update – Program Operator report by Cami Hanson.
- Youth Council By-Laws as an information item. Donna Dalzell will explain that this is a new process and the WDC will need time to review the information and make any recommendations. This may be an action item at the March 12<sup>th</sup> WDC meeting.
- Mike Nepean is to report on the progress of the SAPTAC Committee.
- Executive Committee report will include the 2008 NAWB Conference information.
- There will not be a report on the December 12<sup>th</sup> Retreat as the report from our facilitator, Sharon Parry, is not due until January 15<sup>th</sup>. Staff will plan to report on the Retreat at the March 12<sup>th</sup> WDC meeting.

## **OTHER BUSINESS:**

- 1) Rich distributed Greater Spokane Incorporated's 2008 State Agenda for review. It contains significant workforce development items, including funding for WDCs, One-Stop Infrastructure, and JSP.
- 2) Governor Murray will be in Spokane on the 15<sup>th</sup> to visit a Career and Technical Education facility and learn about successful programming in this arena.
- 3) A top Microsoft executive will be speaking at a 1/30 luncheon meeting at the Davenport on the topic of "Preparing WA Students for Family-Wage Work"
- 4) The Regional Sector Academy is being planned for sometime in April. The funding is via the WTECB and a regional team is being assembled to craft an agenda and determine the deliverables.

## **ADJOURN:**

Meeting adjourned at 4:45 pm.