

THE FALLS

WELCOME COMMITTEE POLICY AND GUIDELINES

MISSION: The mission of the Welcome Committee is to provide a warm welcome and a wealth of useful information to new homeowners in The Falls.

COMMITTEE MEMBERSHIP: The Welcome Committee consists of volunteer members with a chairperson who keeps things organized.

SCOPE OF ACTIVITIES: This committee is loosely structured, with no formal meetings or hierarchy of officers.

1. When new residents move into The Falls, two or more members of the committee make an appointment to visit with them and provide them with information.
2. As part of this initial meeting, the new residents are told about such social events as the Tuesday coffee hour and the Friday T.G.I.F. Committee members offer to accompany the new residents to these events.
3. The newcomers present the newcomers with a packet of information and ask if they received the "Blue Book." If they have not, information is given about access to the material on The Falls website.

CURRENT DOCUMENTS:

1. A current homeowners' directory
2. A copy of the current newsletter
3. A list of frequently asked questions and answers
4. Phone numbers for various sources of assistance
5. A map of The Falls with Homeowners' names
6. A Redmond Visitor's Guide
7. An Eagle Crest map
8. A map of Redmond
9. Senior Resources Directory for Central Oregon
10. Screen from The Falls website showing administrative structure, committees, etc.
11. A page on accessing the website
12. For newcomers from out of state, an Oregon Driver's License Manual
13. Additional items will be added as the committee is made aware of them.

Revision 1

Approved December 9, 2008