

The Arc of Sedgwick County Board of Directors Meeting March 26, 2007

ATTENDEES: Steve Fisher, Marge Zakoura-Vaughan, Linda McCurry, Jana Bleakley, Curtis Tatum, Tim Reimer, Mary Jane Duling, Dena Griswold, Dave McGuire, Darcy Eads, Marlene Sanders, Ken Dannenberg, Colette Deeds-Conner

ABSENT: Dick Keck, Jayme Gawith,

PRESIDING: Steve Fisher

STAFF: Kevin Fish, Kristen Phillips, Vonda Bankston, Marty Rothwell, Stacey Evans

GUESTS: Shawna Fielder, Sandy Fielder, Michael Webb,

Call to order

The March 26, 2007 meeting was called to order at 6:00 p.m.

Self Advocate Report

Shawna Fielder presented her report. For the past ten years the Self Advocates have hosted the Community and Celebrity Auction. It has grown from raising \$1,800 to \$32,000 last year. We are expecting our 11th year to be the biggest ever. Call The Arc if you are wondering where the dollars we raise this year will be used. We will send you a list. Ways you can help 1) attend and bring a friend; 2) bid on items; 3) spread word about the auction; 4) donate to the auction or contact donors to donate; 5) volunteer your time to before, during or after the auction. Marty passed around tickets and flyers to board members.

Golf Tournament Update

Curtis Tatum reported that there are 16 spots left. Right now they are recruiting anyone who can raise prizes for golfers. The prizes are for teams of 5 golfers. So we need prizes in sets of five. Woody Austin has committed to being there.

Hole sponsorships are \$250. We would like board members to donate towards the sponsorship of a hole. \$15 -\$20 from board member can cover a hole sponsorship and a small add in the golf program. We have five major sponsors onboard.

We have had a young lady, Judy, walk on to the committee from Willowbend. She is a Willowbend member.

Colette Deeds-Conner suggested Curtis to contact JV of Johnstons for a hole sponsorship and to use her and her husband's names when he approaches them.

Celebrity Auction Update

Marty discussed the tickets are for a \$5 donation. They can pay upfront or at the door but because it is a donation they do not have to pay at all. We have our best items by far this year.

Agenda Modifications

1. Adding Wichita Magazine as C under the Discussion Agenda.

2. Nominating Committee update will be combine with A under New Business

Consent Agenda

- Q. Where did the \$7,700 figure come from that he refers to Mini Tours having a loss.
- R. On Profit and Loss vs. Actual page 4 line item 6200 Program Service Fees shows under budget \$7,770.

Colette Deed-Conner noted that she was present and not absent.

It was moved by Ken Dannenberg and seconded by Marge Zakoura-Vaughan to accept the consent agenda as presented. Motion carried unanimously.

Discussion Agenda

A. Case Management

The board received a copy of the TCM Billing Proposed Changes and Scenarios. Kevin reviewed the *In a nut shell* portion. He noted the biggest challenge is 60 hours a year per client cap, which averages to 5 hours a month because we have families that do not want that contact with their case manager. We have 9 families that refuse regular contact.

Vonda shared her concerns. We will have to revamp TCM positions. They will be more business and financial oriented instead of family oriented. Families won't be happy and case managers will not like it either. She thinks she could possibly see some resignations because of the billing changes. We currently serve 61 children. Children are the most difficult to serve under these billing changes. Children do not qualify for Medicaid so they end up on county mill which reimburses us at a very low rate giving them 2 hours monthly.

Discussion continued on reasons for the billing changes, The Arc TCM growth and freezing referrals

Marge Zakoura-Vaughan gave the Legislative Hotline 1-800-432-3924 letting everyone know that it is a good idea to keep in touch about concerns and issues and bringing extra attention to it.

Kevin Fish: We can go ahead and notify Colin tomorrow that we will put a freeze on accepting TCM clients under 14 years old without giving a date so we won't be tied down to anything.

Do we need to vote on this as a board? No, it is a program decision.

B. Strategic Initiatives

1. Program Evaluations – Kevin reported that we are working on strategic questions per program. His goal is to have something to formally show the board at the next board meeting.

Q. Curtis Tatum: Will it come through a committee?

A. Kevin: We don't really have a committee for it to go through.

Curtis thought it would be appropriate for it to go through the personnel committee. Kevin said it can be run through them.

2. Facility, Transportation and technology – Kevin shared that we have a family that is interested in donating a van with a wheelchair lift. It also does not have first row passenger seats which can be useful to Marty when he needs to haul items. April 14 is a Volunteer Work Day.
3. Arc Awareness and Development – Everyone was referred to the Marketing Report they received in their packet. We would like some board involvement on the marketing committee. It is currently made up of three staff members, Kristy Horsch, Kristen Yates and Matthew Fullerton. They do not have the time necessary to dedicate to it without it affecting their work.
4. Board Governance: Ken stated that given our full agenda we can pass on the Board Governance portion tonight. Steve brought everyone’s attention to the form that was mailed to them in their packet
5. Staff Productivity and continuity: Marlene said they are working on job descriptions and making sure tasks match the responsibilities of those positions.

C. Wichita Magazine

Colette reviewed her meeting with the magazine reps and the Partnership Program information that was mailed out to them. They are willing to choose The Arc as the non-profit agency that they want to partner with. They will give us before and after event coverage for events free. They offer a program to members. We can send them a letter or email offering a one year subscription for \$9.95 and they give us three of those dollars for each subscription. They have put together the program campaign info, letter and forms to fill out. All checks are written to The Arc and the Arc writes one check to the Wichita Magazine. The Wichita Magazine will send us a check back for our amount from the subscriptions.

It was asked if the board needed to make a motion to approve. No, it will be an administrative decision.

New Business

A. Board Officers form

Steve Fisher asked board members to turn in their forms.

Marge Zakoura-Vaughan passed out the bios on the nominees to be presented at the Annual Membership Meeting. A three year position is still vacant. The nominating committee would like someone with a financial background to fill it.

B. Board Training Options

Steve discussed training topics that can be reviewed at the beginning of meetings. Finance training was discussed to possibly have in June for the new board members.

C. Executive Director Review

The board went into executive session.

Open session: **It was moved by Jana Bleakley and seconded by Curtis Tatum to approve the recommended 6% raise for Kevin Fish retroactive to February 1, 2007. Motion carried unanimously.**

It was moved by Ken Dannenberg and seconded by Darcy Eads to adjourn. Motion carried unanimously.

Adjourned at 8:34 p.m.

Secretary – Darcy Eads

Recorder – Kristen Phillips