

**The Arc of Sedgwick County
Board of Directors Meeting
May 19, 2008**

ATTENDEES: Marge Zakoura-Vaughan, Linda McCurry, Jana Bleakley, Ronda Maass, Ken Dannenberg, Julie Wittich, Deborah Gdisis, Shakila Saifullah, Colette Deeds-Conner, Darcy Eads, Jana Bleakley,

ABSENT: Tim Reimer, Dave McGuire, Marlene Sanders, Curtis Tatum

PRESIDING: Steve Fisher, President

STAFF: Kevin Fish, Kristen Phillips, Vonda Bankston

GUESTS: Shawna Fielder, Sue Schmelzer, Sarah Vaughan, Kayla Jean Mitchell, Tom Racunas

I. Call to order

Steve Fisher called the May 19, 2008 meeting to order.

II. Self Advocate Report

Shawna Fielder read the Self Advocate Report. The printed report was available to everyone in attendance. Kevin Fish added that for the Celebrity Auction we grossed around \$42,000 and netted around \$31,000.

Steve Fisher introduced Vonda Bankston, Director of Client Services. The case managers hosted an appreciation for the board with an array of food and snacks for the board to enjoy. Vonda introduced Sue Abbott and Brenda Staley who were this year's recipients of the Case Manager of the Year and Self Advocate Volunteer of the Year awards respectively. They thanked the board for their support of their department. Steve Fisher passed around cards from the case managers and Circle of Friends.

With the new board members, who will be coming on to the board, in attendance, Steve had everyone introduce themselves around the table.

III. Agenda Modifications

No modifications

IV. Consent Agenda

It was moved by Ken Dannenberg and seconded by Jana Bleakley to approve the consent agenda as presented. Motion carried unanimously.

V. Discussion Agenda

A. Strategic Initiatives Update

1. Program Evaluations – Kevin Fish reviewed the program evaluation process for the new board members who will start serving in June.
2. Facility, Transportation and technology – Kevin Fish reported the committee met last week. The big issue was transportation. We have plenty of vehicles an issue could be back up vehicles since we now own one of the back up buses we used from Crossroads Church. We will be looking into replacing our KDOT (Kansas Department of Transportation) vehicles this fall. We may sell one of our KDOT vehicles, which most likely will be our red van since it has the most mileage. We have been having air conditioning issues, on which we are working. Building and

ground maintenance is a challenge not having regular staff. Luke McCurry has been coming over to do some of the grounds work. We are looking at setting up a more regular schedule for him. Tyler Rogers, who recently graduated, has been helping out also. We replace 20% of our computers annually.

3. Arc Awareness and Development – Shakila Saifullah and Sean Amore did a great job helping us advertise our Community and Celebrity Auction. Thank you Shakila and Sean. We also secured an ad in the Davis Moore ad of the Wichita Eagle.
4. Board Governance – No Report.
5. Staff Productivity and continuity (Personnel Committee): No Report.

B. Arc Alcohol Policy Update

The only substantive change was the 1st sentence of the 2nd paragraph.

It was moved by Jana Bleakley and seconded by Colette Deeds-Conner to accept as presented Policy 08-02 regarding Alcohol at Arc Sponsored Events. Motion carried unanimously.

C. Arc Equipment Usage Policy

Colette Deeds-Conner inquired for clarification that under F. that an employee subject to discipline is covered in personnel policies. It was confirmed.

It was moved by Jana Bleakley and seconded by Colette Deeds-Conner to accept as presented Policy 08-01 regarding Arc Policy on Personal Use of Company Property and Reimbursements of Expenses. Motion carried unanimously.

VI. New Business

A. Constitution and Bylaws

No report

B. Officer Elections

Steve Fisher introduced Charissa JarboeGale, chair of the Nominating Committee. Charissa explained the process the nominating committee went through with the board to make their recommendations. The officer recommendations were passed out.

President- Ken Dannenberg
1st Vice President- Tom Racunas
2nd Vice President- Julie Wittich
Secretary- Linda McCurry
Treasurer- Deborah Gdisis

Steve asked if there were any additional recommendations from the board. No additional recommendations were given.

It was moved by Colette Deeds-Conner and seconded by Ronda Maass to adopt the slate of officers as presented. Motion carried unanimously.

C. Director pictures

Kevin announced that pictures will be taken at the next board meeting. Kevin inquired if anyone had connections to a professional photographer because we want to send pictures in to the Wichita Business

Journal and the Wichita Eagle. Kayla Jean Mitchell said that she can contact a friend who she knows that works for Life Touch.

VII. Announcements Reviewed on the Agenda

Presentation of awards to outgoing board members: Darcy Eads, Jana Bleakley, Shakila Saifullah, Steve Fisher. Not present: Dave McGuire and Tim Reimer.

It was moved by Jana Bleakley and seconded by Colette Deeds-Conner to adjourn. Motion carried unanimously.

Adjourned 7:08 p.m.

Secretary Signature

Secretary – Linda McCurry
Recorder – Kristen Phillips