

St. Francis Pastoral Parish Council Meeting Minutes
July 23, 2007

Attendees: Diane Boyle, Bill Burger, Steve Cunniff, Mario Doria-Medina, Bob Doyle, John Grindstaff, Sr. Kathleen Kane, John Mack, Ron Naumann, Maria Elena Salazar, Maureen Schaerfl, Brad Simpson, Art Tonkinson

Also Attending: Fr. Salvador Cruz, Fr. John Paul Reddy Pentareddy, Terry Conway

The meeting was opened at 7:00 PM with a prayer led by Fr. John Paul.

1) The new members of the Council were introduced and welcomed (Diane Boyle, Ron Naumann, Maureen Schaerfl) and the leaving members, Rich Rochelle, Nathan Klein, Art Tonkinson (only one present) were thanked for their dedicated service.

2) The minutes from the June 23 meeting were approved (with the correction to the spelling of Maureen Schaerfl's name).

3) Sr. Kathleen report:

- Described the activities planned for the feast of St. Clare on Aug. 11 (patron saint of the Women of St. Francis). The 8 AM Mass will be celebrated by Fr. Mike and Deacon Joe and will include readings and Eucharistic ministering and conduct a procession carrying a banner etc. Mass will be followed by serving light refreshments in the Parish Center and will especially reach out to former members of the Women of St. Francis and St. Clare's Guild.
- Sr. Kathleen requested that we remember the Sisters of St. Mary in our prayers.

4) Capital Campaign Status:

- Bob Doyle indicated that we have received \$2.54M in pledges to date from a total of 409 pledges (but only 21% of parish responding). Additional meetings will be held with the Parish leadership on July 25 and Aug. 1 to discuss how we might improve our effort. He also noted that 46% of the "leadership" group have pledged under \$5000.

5) Old Business:

- a) Family Mass – Art Tonkinson indicated that he will continue to follow up on the establishment of a Family Mass and he was scheduling a meeting on Aug. 4th with some key parishioners (e.g. Barbara Gloven, Barbara Selvey, Janelle Dill, Ellen Beley, Mitzi Weaver,

Nathan Klein and Jonathan Davis) to formulate an implementation plan.

- b) **Charitable Contribution/Grant Process** – John Mack noted that he had drafted a preliminary process and is finalizing with Fr. Mike. The Parish Office will receive grant requests, review first with John Mack before presenting to the Parish Council with final approval by Fr. Mike. He also indicated that HOLA (Immigration Services) support will be transferred to Catholic Charities.
- c) **The issue of temperature control in the church was discussed.** It was suggested to check into the possibility of adjusting the temperature during the Mass day to run warmer in the early/less populated Masses and then running cooler as the day progresses when the Masses are more populated. At a followup on meeting between Terry Conway and Bill Burger, Terry indicated that the thermostat was not programmable and this would be very difficult to achieve.

6) New Business:

- a) **Terry Conway discussed the problem of illegal parking in the Church lot and reviewed a notice that he planned to insert in the Church Bulletin.** The notice indicated that fire lane violations will be ticketed with resulting substantial fines and strongly suggested the use of the Hospital Commons lot to handle the overflow in the Church lot. The Council strongly supported the action and suggested that the key points in the notice should be highlighted for additional emphasis.
- b) **The organization chart outlining Ministry oversight responsibilities by the PPC members was discussed.** Bill Burger will update the chart and review with Bob Doyle and Terry Conway for inclusion on the Web site.
- c) **PPC officers for the coming year will be elected at the August 27th meeting.** It was agreed by Fr. Mike that the Convener/Recorder responsibility will be consolidated.
- d) **Steve Cunniff asked Art Tonkinson to prepare a year end (2006-2007) summary of PPC activity.** Brad Simpson agreed to do it since Art is leaving the Council.
- e) **Bob Doyle discussed an e-mail request from Cheryl Duren, which recommended that a summary be given before Masses which correlates the readings that will**

be given at Mass. The Council thought it was a good idea.

- f) The proposed agenda for the St. Francis Feast Day Week Celebration was presented to the Council. Bill Burger (Chairperson) and Diane Boyle (Assistant Chairperson) will coordinate the activities for the PPC. (see attached). PPC members were asked to encourage their responsible Ministries to actively participate in these activities.

The meeting was ended at 8:05 PM with a closing prayer led by Fr. John Paul.

The next meeting will be at 7:00 PM on Monday, Aug. 27, 2007

Bill Burger
Recorder

For your information, the e-mail addresses for our new Council members are:

Diane Boyle djboylehhi@aol.com
Ron Naumann ronkayhh@roadrunner.com
Maureen Schaerfl RSchaerfl@aol.com

**A WEEK LONG CELEBRATION IN HONOR OF THE FEAST OF ST. FRANCIS
SEPTEMBER 30 - OCTOBER 7, 2007**

General Chairperson Bill Burger
Assistant Chairperson Diane Boyle

Sunday Sept. 30th 2:00 PM Church -Blessing of Pets- coordinator- Deacon
Gerry

Monday Oct. 1 Thrift Shop Retreat for Volunteers (also open to the
parish)
10:00 AM to 1:00 PM Church. Presenter Father John
Anglin
Theme: "The Lived Eucharist in the Footsteps of St.
Francis"
Luncheon to follow in the Family Center.
Coordinator- Pat Fitzgerald

Tuesday Oct 2 Bible Study- Sharing a Meal with Jesus in Luke's Gospel

9:00 AM and 7:00 PM Coordinator- Sister Kathleen

Wednesday Oct 3 Secular Franciscans celebrate the Transitus of St. Francis to Eternal life. 5:30 PM Church, Coordinator – Deacon Joe

**Vigil Mass at 6:30 PM with Religious Ed families participating
Coordinator- Mitzi Weaver**

Exposition of the Blessed Sacrament -Coordinator- Deacon Matt

**All night Vigil with Adoration; Parish groups scheduled-
Coordinator - Diane Boyle
Beginning of the Rosary Crusade for Oct. Coordinator- Val Kelly**

**Thursday Oct.4 Feast of St. Francis
7:00 AM Benediction- Coordinator- Deacon Matt
7:30 AM Morning Mass, Coordinator- Paula Green
10:00 AM School Mass- Coordinator - Lisa Sweeney
12:15 mid -day Mass**

**Friday Oct. 5 St. Francis Eucharistic Procession 1:30 – 2:30 PM
Coordinator – Sr. Mary Joseph**

Sunday Oct. 7 Knights of Columbus Shrimp Boil 1-5:00 PM-Coordinator -John Scanlan

Fellowship Sunday – SCC Coordinating

**By Sept 1 all events finalized and info given to Wendy for the bulletin-
Coordinator -Bill Burger.**