

**Parish Pastoral Council Minutes**  
**January 22, 2007**

These minutes were to have been written by Art Tonkinson. Bill Burger is out of town. The meeting was facilitated by Brad Simpson.

Fr. Mike opened the meeting with a prayer at 7:04 PM. Members of the PPC present were: Fr. Mike, Brad Simpson, Art Tonkinson, Audrey McGovern, John Mack, Steve Cunniff, Mario Doria-Medina, Rich Rochelle, Bob Doyle, Nathan Klein, Sr. Kathleen, Maria Elena Slazar. Also present was Fr. Michael Goyette guest and classmate of Fr. Mike.

The minutes from the November 27, 2006 meeting were approved.

Sr. Kathleen reported (8 min);

- Ramona Kramer who has coordinated the Sunday Lector teams for all Masses is retiring. She will continue to do the schedule for daily Mass for a few months. We thank Ramona for her dedicated service in performing this work since the parish started. A letter and other recognition will be sent to Ramona. Kay Vance will take over the Sunday Mass duties.
- The Altar flower ministry was not included in the draft version of the updated Ministry listing. Maryjean Herberger is the Ministry coordinator and it was decided to add them to the Ministry Directory and Web site. Mass coordinators and sacristans should also be added to the directory and Web site.
- There is a large committee working on the Parish Lenten Retreat. Peg & Bob Peters and Lou & Marie Mahoney are the co-chairs. Fr. Chircop, SJ will do the retreat.
- Right to Life Rally was a big success. Good picture and quotes in the newspaper.

Welcoming initiative (6 min): Art Tonkinson spoke with Ron Naumann & Bob Peters on Jan. 25. Ron used some of the Small Christian Communities to do welcoming on Sunday, January 14. It worked well and parishioners seemed to like it. They have no responses from the request for volunteers that was placed in the Parish Bulletin. Their plan is basically in two steps; first to ask existing ministries to perform the welcoming on a rotating basis. And second after people get a chance to perform welcoming, ask some of those people to form a new ministry to do the welcoming on a permanent basis.

Ministry Clarification (20 min): The chart of ministries, activities and organizations was finalized. Definitions were also finalized. The Ministries Directory will have details on the ministries and just a listing of the activities and organizations with a contact name. The directory should be finalized by the end of February.

Ministries and Stewardship clarifications (15 min): The PPC adopted the following guidelines:

- Only ministries as listed in the Ministries Directory or subsequently approved as a new ministry or as approved by Fr. Mike can solicit after Masses on Sundays.
- The Stewardship committee is responsible for the Ministry fair, where all ministries, activities and organizations are welcome to participate. They will also

- identify the leaders or contact person for all parish ministries, organizations or activities and categorize future ministries, activities and organizations.
- The PPC is responsible for preparing and printing the Ministry Directory.
  - The PPC with Fr. Mike will handle the new “ministry” application process.

Old business (15 min): Brad Simpson reviewed the list of Old Business Action Items. Major items: The PPC is in favor of supporting the efforts of Kairos and the pregnancy center, the possibility of financial funding will be addressed as part of planned giving in future budgets. Parish budgets for the next 2½ to 3 years will be impacted by anticipated lower enrollment in the school during the transition of the start up of the school at SGG. Next year the school deficit could increase by a net \$60,000.00 - \$90,000 over last year’s budget. Dr. Rockers and the Marketing committee of the school have taken steps to increase enrollment to help minimize the effect of losing SGG students, and have recommended tuition increases that were approved to help reduce the size of the deficit.

New Business (30 min)

- Nathan Klein will develop a recommendation for doing a family oriented Mass on Sundays. He will work with Alison and Jonathan
- The parish will not be a smoke free campus. If the maintenance staff wants to move the trash containers currently placed in front of the church, he should come up with a suggestion as to where the container would be placed and review the suggestion with Fr. Mike prior to moving them.
- The Girl Scouts want to sell cookies and UNICO wants to sell tickets for their spaghetti dinner. The Girl Scouts are part of the School’s activities this is OK but they should be included in the school’s “organization chart”. UNICO donates to and helps assemble and deliver the Thanksgiving and Christmas food baskets. They are making application to become a parish ministry, therefore it is OK for them to sell tickets.
- If we are to change the titling of St. Francis property from the diocese to the people of St. Francis, we are to take it up with the bishop. Fr. Mike cannot be involved with that action.

The Hispanic Community conducted the annual Manetas for Our Lady of Guadalupe in December going from 7:00 PM to 5:00 AM the next morning. The turn out was substantial. The turn out was more than 1,000 attended Mass, 400 were in the procession, 800 attended the reception where Fr. Cruz requested that no alcohol be served. A special thanks was given to the Ladies of St. Francis who provided much of the food for the reception. It was a grand success.

The Papal and American flags have been repositioned from the sanctuary to proper places in the church. This is the liturgically correct thing to do.

The security of the WEB site has been addressed and is now tighter and more secure.

The meeting closed with a prayer by Sr. Kathleen at 8:30 PM.