

St. Francis Parish Pastoral Council Meeting Minutes
May 27, 2008

Attendees: Diane Boyle, Bill Burger, Mario Doria Medina, Sr. Kathleen Kane, John Mack, Audrey McGovern, Ron Naumann, Fr. Michael Oenbrink, Maria Elena Salazar, Brad Simpson
Also Attending: Mitzi Weaver, Fr. John Paul Reddy Pentareddy, John Staub

The meeting was opened at 7:03 PM with a prayer led by Fr. Mike.

- 1) The meeting minutes from the April 28, 2008 PPC meeting were approved
- 2) Fire at the Beach – Mitzi Weaver presented a proposal to host the 2009 Conference at St. Francis. Fire at the Beach is a biannual Catholic Catechetical Evangelization Conference previously held in Myrtle Beach. Significant logistic advantages to holding sessions in church/parish facilities instead of a hotel were discussed as well as the advantages to our parishioners as an opportunity to strengthen their faith and foster community evangelization. Tentative plans are to hold it in the fall of 2009, (Friday and Saturday). There would be no cost to the parish, in addition to use of the facilities. Out of town attendees would make their own hotel reservations, but we would investigate possible special group rates at local hotels. The proposal was approved by the Council.
- 3) Sr. Kathleen report - 2 RCIA graduates received their Confirmation. Holy Family will now have their own RCIA program.
- 4) Old Business
 - a) Ron Naumann presented PPC election results: Bob Peters, John Staub, Jo Timperman. James Baker was also appointed to fill the expiring term of Steve Cunniff, but Steve will continue to attend the Council meetings as available. Ron had some suggestions on the process for future elections (see attached). New members are invited to the June PPC meeting as an overlap and will officially start their terms at the July meeting.
 - b) Latin American Society sponsorship – the financial report has been reviewed and no problems evident, but St. Francis will not be a “corporate member” at this time. Fr. Mike suggested that the Hispanic Ministry might be approached for sponsorship. The Neighborhood Outreach Connection (NOC) will be included in our Planned Charitable Giving budget for 2009.
 - c) Use of Columbarium and parish facilities at funerals – after much discussion, it was decided to approve a policy essentially suggested by the Finance Council: restrict access to the Columbarium to currently registered parishioners of the 3 parishes (Holy Family, St. Gregory, St. Francis). Exceptions, under special circumstances will require Fr. Mike’s approval. A set up and cleaning fee of \$150 will be charged to non registered parishioners for use of the Parish Center.
 - d) John Mack presented an overview of the 2009 Plan for Charitable Giving. He indicated he still needed the charitable contribution input from the Knights of Columbus/Trustees to factor into the final plan. John Gridstaff will be requested to obtain this from the K of C.
 - e) Capital campaign – Brad Simpson and Fr. Mike gave an overview of the status in the absence of Bob Doyle. A meeting with the Diocesan Planning Committee is scheduled for June 12 to obtain approval to proceed with Phase 2 build. Although all guidelines (% pledges/% cash on hand) are not yet met, the outlook for approval is good.
- 5) New Business
 - a) Brad Simpson gave a draft summary of the 5-year action plan.
 - b) John Mack discussed the formation of the Adult Formation Literature Committee. The purpose of the Committee is to provide meaningful, adult, easily accessible Catholic faith information. The view is to use the Narthex and to make the display

appealing, but not disrupt flow. A person(s) will be needed to approve additions to the literature and control the process.

- c) A committee is needed to plan and coordinate St. Francis 25th Anniversary activities. Audrey McGovern, Brad Simpson, Mario Doria Medina and Bill Burger will form the core of the Committee.
- d) Preliminary plans for the Feast of St. Francis were presented by Diane Boyle. Tentative plans are to have Transitus of St. Francis at 7:00 PM Friday (October 3) by the Secular Franciscans followed by benediction and an all night vigil, possibly coordinated by the Right to Life group. Rosary and Mass would follow on Saturday morning and blessing of pets at 10:00 AM. St. Francis Gala is scheduled for October 4 with the K of C Shrimp boil the following weekend (October 12).
- e) St. Francis Ecumenical Representatives are still an open issue to be discussed at the next meeting.
- f) Friends of the Mission – a request was made to Fr. Mike by Jacob Schroeder, Executive Director of Friends of the Missions (a group conducting medical and spiritual missions to underdeveloped countries) for volunteers with medical training to go to Jamaica next February. John Grindstaff and Maria Elena will be asked to coordinate the search.

The meeting was closed at 8:48 with a prayer led by Sr. Kathleen.

The next meeting of the PPC will be on Monday, June 23, 2008 at 7:00 PM . New Members of the Council (James Baker, Bob Peters, John Staub, Jo Timperman) will be invited to this meeting to provide a transition.

Bill Burger
Recorder

PPC Elections Debriefing

Terms of office.....3years, established

Term Dates.....to be established officially: July 1 through June 30.

Nominating Committee appointments.....November meeting

Nominee Selections approved...April 1st

Bulletin Insert, brief bios...April 15th, et seq.

Election: 1st-2nd Sun. in May

Election Procedure.....Ballots distributed by Greeters or Ushers, all doors covered at least 20 min. prior to Mass beginning.

Announcement concerning voting: made by a PPC member* prior to Cantor's announcements. ? Show of hands for parishioners without ballots.

Ushers make pencils available, collect ballots with the offertory collection, place in central box for later counting. Results announced by 1st Sun. June.

Elected members invited to June meeting, to overlap with outgoing, ask questions, receive handbooks, etc.

July 1st "official" meeting of new members.

* Member at each Mass should take responsibility for seeing that things are organized and run smoothly.