

St. Francis Pastoral Parish Council  
Meeting Minutes April 28, 2008

Attendees: Diane Boyle, Bill Burger, Steve Cunniff, John Grindstaff, Sr. Kathleen Kane, John Mack, Audrey McGovern, Ron Naumann, Fr. Michael Oenbrink, Maureen Schaeferl, Brad Simpson

Also Attending: James and Jo McMullan

The meeting was opened at 7:00 PM with a prayer led by Fr. Mike

1) The minutes from the March 10, 2008 PPC meeting were approved.

2) Family Promise

Jim and Jo McMullan presented an overview of the Family Promise program. St. Francis will be one of 14 host churches and there will also be 14 support churches including Holy Family. Some key elements of the program are:

- Only family units who are thoroughly screened will participate.
- Volunteers will primarily be needed between 6 PM to 7 AM. Children will go to school and parents will go to the Family Promise Center.
- The program will provide liability insurance/indemnification.
- Volunteers who will be in direct contact with families will require VIRTUS training. An informational meeting for volunteers will be held in the Parish Center on May 22 at 4 PM.
- Jim will ensure the proper liability indemnification form is signed by the County Family Promise Board.
- Target date for the initial session in St. Francis is Aug. 31.

3) Poetry Ministry

Bob Hamel reviewed the proposal for gaining ministry status. The Council approved, pending the submittal on the required form with the suggested rewording.

4) Sr. Kathleen

- Engaged Couples ministry, chaired by Paula Storey has started well with 2 engaged couples.
- RCIA – discussions have started with candidates for the fall session. Two RCIA participants will be confirmed May 22.
- Adult Formation Literature Committee was formed with John Mack as the facilitator (Bart and Lois Bubnell, Mitzi Weaver, Bob Schaeferl are also participating). The purpose is to provide greater access in the Narthex to significant Catholic information. A question was raised if this included archiving responsibility and John Mack indicated that it did not. But it was felt that we should address the issue and pursue getting an archivist.

5) Old Business

- a) John Mack reviewed the status of the 2008 Charitable Contribution program and the planned % allocation for 2009. He requested the Parish Council members to consider the current procedure, review the list of charities for additions/subtractions and % allocation to discuss at our next meeting.
- b) The Latin American Council financial report was received and the support proposal will be reviewed at our May PPC meeting.
- c) Capital Campaign status was presented by Bob Doyle: as of 4/28, \$3,636,435 in pledges and \$1,800,899 received. This represents 33% of families but 93% of the school population. He indicated a possible grant from a Catholic foundation of \$750,000.  
There are still some families who indicated that they will donate and are still pending. The Arts Building opening is targeted for Aug. 19.
- d) Maureen Schaerfl indicated that the "Art and Architecture of Our Parish" booklet is scheduled for late spring completion and will possibly be released as part of a package at the Gala or St. Francis Feast day.

6) New Business

- a) The question of the possibility of confusion with non Roman Catholic churches was addressed. Decision was made to add "Roman Catholic" to the church bulletin and the web page.
- b) Plans for the 25<sup>th</sup> anniversary of St. Francis by the Sea parish was briefly discussed. It was decided to follow up this discussion next PPC meeting and to form a planning committee.
- c) the use of the Parish Hall and the Columbarium by previously non registered parishioners was discussed. Bill will ask the Finance Committee (Leigh Bullen and Terry Conway) for their recommendation and further discuss at the next PPC meeting.

7) The meeting was closed with a prayer led by Fr. Mike.

The next meeting of the PPC will be on Tuesday May 27, 2008 at 7 PM because of the Memorial Day holiday.

Bill Burger  
Recorder