

Communications meeting:
2/17/09

- 1) Web site update completed and approved by Fr. Mike. Also 25th anniversary web pages completed. Thanks to all for a terrific product!
- 2) Next ministry articles will be RCIA followed by Small Church Communities. The articles for the remainder of the year will be guided by the recommendations of PPC ministry advisers, and emphasize less known ministries.
- 3) After lengthy discussion on the best way to implement the "news flash" feature on the web site, the following guidelines were established to ensure proper control:
 - item must be of interest to the entire parish;
 - content will be the responsibility of the individual who is the lead for that item;
 - a fixed time table will be established to ensure timely removal of an article
 - authorization will be administered by the Chair of the Communications committee subject to approval by the Pastor or Director of Parish Administration
 - Ron Dzeikan will develop an appropriate ICON and coordinate site implementation set up with David Green and Wendy Taylor
- 4) Next meeting is Tuesday 3/10/09 at 2:00pm in the Family Center