

**ROXBURY BOARD OF SELECTMEN
REGULAR MEETING**

**August 4, 2008
MINUTES**

CALL TO ORDER

Barbara Henry, First Selectman, called the meeting to order at 7:30 PM.

Present: Barbara Henry, First Selectman; Robert Lowe and Russell Dirienzo, Selectmen; Members of the Public

APPROVAL OF MINUTES

Motion by Russell Dirienzo to approve the minutes of the Regular Meeting held June 7, 2008 as presented. The motion was seconded by Robert Lowe and carried.

TAX REFUNDS

Motion by Russell Dirienzo to add Fred Fink to the agenda for a tax refund of \$52.49. The motion was seconded by Robert Lowe and carried.

Motion by Russell Dirienzo to approve the tax refunds of Edward E. Tierney for \$9.43 and Fred Fink for \$52.49. The motion was seconded by Robert Lowe and carried.

COMMUNICATIONS FROM THE PUBLIC

Barbara Henry noted that there was not any communications to report this month.

COMMISSIONS AND BOARDS APPOINTMENTS

ZBA, Alt. – 5 year term – 01/01/2008 – 12/31/2012

Motion by Barbara Henry to appoint Margaret Miner as ZBA, Alt. – 5 year term – 01/01/2008 – 12/31/2012. The motion was seconded by Russell Dirienzo and carried.

NW Regional Housing Authority Member

Motion by Barbara Henry to table the appointment of NW Regional Housing Authority Member. The motion was seconded by Russell Dirienzo and carried.

Senior Center Board of Directors

Motion by Russell Dirienzo to appoint Toni-Ann Mellace-Murray and Pam Southworth to the Senior Center Board of Directors. The motion was seconded by Robert Lowe and carried.

Barbara Henry explained that another interested party was also a member of the Friends and the Board did not want to mix the two boards. She noted that the need for the

additional three members will be posted on the website, in the newsletter and at the Senior Center.

Russell Dirienzo stepped down for the Inland – Wetlands Commission appointments.

Inland – Wetlands, 3-yr term 9/1/2008 – 8/31/2011

Motion by Robert Lowe to reappointment Jan Napier to Inland – Wetlands, 3-yr term 9/1/2008 – 8/31/2011. The motion was seconded by Barbara Henry and carried.

Inland – Wetlands, Alt. 3-yr term 9/1/2008 – 8/31/2011

Motion by Robert Lowe to reappointment Patricia O’Conner as Inland – Wetlands, Alt. 3-yr term 9/1/2008 – 8/31/2011. The motion was seconded by Barbara Henry and carried.

Inland – Wetlands, Alt. 3-yr term 9/1/2008 – 8/31/2011

Motion by Robert Lowe to reappointment Tom Schade as Inland – Wetlands, Alt. 3-yr term 9/1/2008 – 8/31/2011. The motion was seconded by Barbara Henry and carried.

Russell Dirienzo was reelected.

BUSINESS

Minor Bridge going forward

Barbara Henry explained that they might not have enough money from the STEAP Grant to complete this project. Russell Dirienzo agreed to discuss phasing the project with Lenard Engineering. Additionally, the State is evaluating whether this bridge could be included in the Federal Local Bridge Program.

Resident Trooper Hours for DUI Enforcement Grant

The Board agreed to table discussion until the amount the Town will be obligated to contribute is determined.

Motion by Barbara Henry to table discussion regarding Resident Trooper Hours for DUI Enforcement Grant. The motion was seconded by Robert Lowe and carried.

Booth Free School Lease/Repair List

Barbara Henry explained that the repairs on the list are being worked on. She confirmed for Russell Dirienzo that the septic issue has been once again added to the list. She noted that the lease in concept has been agreed upon, but not yet signed.

MPH on dirt roads from 15 to 20

Barbara Henry explained that they will begin to enforce the speed limit on dirt roads; however, not many of the roads have posted speed limit signs. The few roads that have speed limit signs are posted at 15 mph. Robert Lowe noted that it should be assumed that drivers will go 5 mph more than the posted limit. The Board determined that 25 mph would be a more suitable limit for dirt roads.

Motion by Russell Dirienzo to raise the speed limit on dirt roads to 25 mph. The motion was seconded by Robert Lowe and carried.

Northeast Recycling Council – Update

Barbara Henry reported the Northeast Recycling Council representative came and provided a workshop for the municipality, businesses and schools in town. All town employees were present. She noted that they will begin to recycle white and color paper in Town Hall. It was noted that haulers should not pick up trash from customers who are not recycling.

Judds Bridge Update

Barbara Henry will schedule a public information meeting for the week of August 18th. After which they will move forward with the temporary fix in order to have the bridge open for winter. She is awaiting inspection results to see if the bridge will be down graded. This will cause them to have to close the bridge.

Smart Development Study Committee Update

Barbara Henry read the proposed charge of the Smart Development Committee as follows:

The Smart Development Study Committee will explore the ways to encourage smaller-scaled housing suitable for people downsizing, and others, both young and older, who do not want the responsibility of owning a large home/property, yet do not want to live in condominiums. They will explore what makes these types of projects work, as referenced in other parts of the country, and see how they can be applied to the Town of Roxbury.

In the process, the Committee will work with the Planning Commission and participate in the POCD process as housing in Roxbury will be a point for consideration in the new Plan.

Where appropriate and where possible, the Committee should strive to obtain a grant for a consultant outside of the Planning consultant. The Committee will report their findings to the Board of Selectmen.

Barbara Henry noted that the Committee members currently include Georgette Miller, Stephen Foreman, Steve Zaleta representing the Planning Commission, Judith Kelly, Barbara Ungeheuer, and non-residents George Madsen and Ric Sonder. It was noted that Andy Engel was interested in joining as well. Additionally, a delegate from both the Zoning and Conservation Commissions should be included in this Committee. Russell Dirienzo noted that a delegate from the Wetlands Commission was not needed at this time.

Russell Dirienzo agreed with the need for this in the Town to uphold the diversity which makes Roxbury a great town. Robert Lowe also agreed with the need for this in Roxbury.

Judith Kelly asked that the charge be revised to exclude “yet do not want to live in condominiums”. Barbara Henry agreed to provide copies of the revised charge to committee members and to each commission.

CT Clean Energy Communities – Energy Task Force

Barbara Henry reported the Conservation Commission and Energy Task Force are sponsoring an informational session on energy conservation and green energy alternatives that will be held on September 26 at 6:00. Town residents are invited to attend.

Squire Road Update

Barbara Henry reported that the deadline of July 31st was not met due to the rain and change of plans. Robert Lowe and Russell Dirienzo both noticed that catch basins are not measuring to meet the plan. The project manager should measure and have this fixed prior to paving. Additionally, Robert Lowe noted that the basins should be raised. Russell Dirienzo explained that he agreed to the removal of hay bails with the condition that basins would be cleaned out upon completion and prior to the Town’s final payment. The Board agreed that they will be enforcing to the contract agreement regarding the agreed completion date.

Municipal Service/Volunteer Recognition – August 17

Barbara Henry reported that the volunteer recognition picnic and municipal service rewards will be on August 17th. She noted that letters went out those who will be recognized this week.

Town Historical Society Barn - Use

Motion by Barbara Henry to table the discussion regarding the use of the Town Historical Society Barn. The motion was seconded by Russell Dirienzo and carried.

Fire Marshal’s Report – June

Motion by Barbara Henry to add the July Fire Marshal’s Report to the agenda. The motion was seconded by Russell Dirienzo and carried.

Barbara Henry noted that there were 27 calls in June and 13 calls in July. She commended the Woodbury Fire Marshal for his assistance during the month of July when the Roxbury Fire Marshal was away.

Fire Department Request – Boiler Room

Barbara Henry reported that they received a letter from the Chief requesting town funds to improve the boiler room to increase efficiency. Quotes came in between \$8,000 and \$14,000 for improvements including new controls and piping. The Chief determined that it would pay for itself in savings in four years. The Board agreed that this is a good project.

Motion by Robert Lowe to send Fire Department Request for boiler room improvements to the Board of Finance. The motion was seconded by Russell Dirienzo and carried.

Other Business

Motion by Barbara Henry to add Department of Emergency Management and Homeland Security Interoperable Communications STOCS Program to the agenda. The motion was seconded by Russell Dirienzo and carried.

Barbara Henry noted that everybody is being urged to participate in the STOCS program for which there is a grant available.

Motion by Russell Dirienzo for an authorizing resolution to apply for the STOCS grant. The motion was seconded by Robert Lowe and carried.

Motion by Robert Lowe to adjourn at 8:30 PM. The motion was seconded by Russell Dirienzo and carried.

Respectfully submitted,

Jai Kern

Tai Kern,
Secretary

These minutes are not considered official until approved at the next Regular Meeting of the Roxbury Board of Selectmen.