

**ROXBURY BOARD OF SELECTMEN
REGULAR MEETING**

**July 7, 2008
MINUTES**

CALL TO ORDER

Barbara Henry, First Selectman, called the meeting to order at 7:31 PM.

Present: Barbara Henry, First Selectman; Robert Lowe and Russell Dirienzo, Selectmen; Members of the Public

APPROVAL OF MINUTES

Motion by Russell Dirienzo to approve the minutes of the Regular Meeting held June 2, 2008 as presented. The motion was seconded by Barbara Henry and carried. Robert Lowe abstained due to his absence at the June 2, 2008 meeting.

TAX REFUNDS

Motion by Russell Dirienzo to approve the tax refunds of VW Credit - \$50.23 – excess payment, VW Credit Leasing - \$110.92 – excess payment and Kaner, Daniel E. Trustee and Kashuk, Sonia \$2,891.81 – excess payment. The motion was seconded by Robert Lowe and carried.

COMMUNICATIONS FROM THE PUBLIC

Barbara Henry noted that there was not any communications to report this month.

COMMISSIONS AND BOARDS APPOINTMENTS

Library Director, Minor Memorial Lib. – vacancy expiring 11/22/2011

Motion by Russell Dirienzo to appoint Harry Ong as Library Director. The motion was seconded by Robert Lowe and carried.

ZBA, Alt. – 5 year term – 01/01/2008 – 12/31/2012

Motion by Russell Dirienzo to table the appointment of ZBA, Alt. – 5 year term – 01/01/2008 – 12/31/2012. The motion was seconded by Robert Lowe and carried.

Conservation Commission – 3 yr term - 7/1/08 – 6/30/2011

Motion by Robert Lowe to reappoint Hugh Rawson and Gary Steinman as regular members and Trudy Swenson as an alternate to the Conservation Commission – 3 yr term – 7/1/08 – 6/30/2011. The motion was seconded by Russell Dirienzo and carried.

Recreation Commission – 3 yr term – 7/1/08 – 6/30/2011

Motion by Barbara Henry to appoint Mark Lowe, Pat Steed and Ron Faanes to the Recreation Commission – 3 yr term – 7/1/08 – 6/30/2011. The motion was seconded by Russell Dirienzo and carried.

Special Constable – 7/2/2008 – 9/6/2008

Motion by Barbara Henry to appoint Rolland Merk, Russell Dirienzo, Craig Henry and Rose Garbien as Special Constable - 7/2/2008 – 9/6/2008. The motion was seconded by Robert Lowe and carried. Russell Dirienzo abstained.

Marine Patrol Officers – LLA

Motion by Robert Lowe to appoint Tony Augustine, Kevin Brooks, John Puglisi, Christopher Rosado, Kevin Seeley, Douglas Vane, Jameson Zaloski and Patrick Seeley as Marine Patrol Officers – LLA. The motion was seconded by Russell Dirienzo and carried.

Council on Aging

Motion by Barbara Henry to appoint Reverend Michael Philips to the Council on Aging. The motion was seconded by Russell Dirienzo and carried.

NW Regional Housing Authority Member

Motion to table the appointment of NW Regional Housing Authority Member by Barbara Henry. The motion was seconded by Russell Dirienzo and carried.

BUSINESS

Todd Wheeler – RVFD Request Old Fire House/Skating Pond at Park

Todd Wheeler, on behalf of the RVFD, requested approval to move back into the old fire house. He explained that repairs to the building that are required will be funded by the Fire Department and donations. He confirmed that it would not be a problem for volunteers to continue to fold the luminary bags in the space if need be. He agreed to set a goal of having the one bay at the garage that is being occupied by RVFD emptied by November 1, 2008.

Motion by Robert Lowe to agree to the use of the Old Fire House by the RVFD with the goal of having the space occupied by RVFD at the garage emptied by November 1, 2008. The motion seconded by Russell Dirienzo and carried.

Todd Wheeler presented a proposal to repair the skating pond at the park on Apple Lane. He explained that there are several people who are willing to donate time, material and machines toward this project. He confirmed that it would not be deep enough to present a drowning danger. Russell Dirienzo advised that an application and map should be presented to the Wetlands Commission. He noted that he did not see wetland issues with this maintenance activity.

Motion by Russell Dirienzo to move forward to the Wetlands Commission with the proposal to restore the skating pond at the park on Apple Lane. The motion was seconded by Robert Lowe and carried.

Senior Center Board of Directors

The Board of Selectmen agreed that they would speak with each of the five candidates via telephone.

Transfer Stickers – Tax Office – Policy when Taxes are Paid

The Board discussed the movement of transfer stickers to the Tax Collector's office effective July 1, 2008 and the creation of a policy to not issue the transfer stickers unless taxes are paid.

Motion by Russell Dirienzo to move transfer station stickers to the Tax Collector's office and adoption of policy to not issue stickers unless taxes are current. The motion was seconded by Robert Lowe and carried.

Booth Free School Lease/Repair List

Barbara Henry explained that the Region has put aside money for a list of repairs on Booth Free School to be completed within the next five years. If it is found that enough money has not been put aside the Region will need to put it out to referendum to bond to finish the repairs. At the end of those five years the Region has agreed to set aside \$150,000 per year towards future repairs on the school. The Region has asked that the list be prioritized. Russell Dirienzo questioned the septic issue and noted that it would still need to be checked and determined whether it has been maintained. The Board agreed that they should be informed prior to work so that the repair can be approved.

Motion by Robert Lowe to approve list of repairs for Booth Free School. The motion was seconded by Russell Dirienzo and carried.

Open Space Inquiry Update

Barbara Henry reported that the Assessor submitted a report regarding open space addressing the complaint with the increase in tax per acre of open space. The Board agreed to table the issue until they have more information. Barbara Henry will schedule a special meeting to address the issue.

Mileage Rate Increase

Barbara Henry reported that the IRS increased the mileage rate to 58.5 cents per mile for all business miles traveled from July 1 through December 31, 2008. The Board agreed that this was fair although it might make some go over budget.

Motion by Russell Dirienzo to increase the mileage rate to 58.5 cents per mile effective July 1 through December 31, 2008. The motion was seconded by Robert Lowe and carried.

Northeast Recycling Council – Grant Update

Barbara Henry reported that a grant will be received from the Northeast Recycling Council. They will be providing a free workshop for businesses and schools in town. There will be a press release and invitations will be sent out to all town businesses. The workshop will be held on July 22, 2008 at 9:30 at the Town Hall.

Judds Bridge STEAP Grant Contract Resolution/Nondiscrimination Agreement

Barbara Henry read to the Board the resolution regarding nondiscrimination. Motion by Russell Dirienzo to adopt the STEAP Grant Contract Resolution regarding nondiscrimination. The motion was seconded by Robert Lowe and carried.

Barbara Henry read to the Board the STEAP Grant Contract Certification regarding nondiscrimination.

Motion by Russell Dirienzo to adopt the STEAP Grant Contract Certification regarding nondiscrimination. The motion was seconded by Robert Lowe and carried.

CT Clean Energy Communities – Energy Task Force

Barbara Henry reported that a news letter will go out this week which will include all the information regarding the Energy Task Force.

Smart Development Study Committee Update

Barbara Henry reported that she received a letter from the Chair of the Committee. They have not yet submitted a report but they have met and know that they have to bring their charge back to the Selectmen.

Squire Road Update

Barbara Henry reported that Gene Parsons has been overseeing the project. He reviewed the invoice and confirmed that the payment was justified. He noted that traffic control is now in place and the plan is being followed.

Municipal Service/Volunteer Recognition – August 17

Barbara Henry reported that the volunteer recognition picnic and municipal service rewards will be on August 17th.

Policy/Permit for Filming guide

Barbara Henry explained that Roxbury had three filming groups in town in May. She presented the idea of having a filming permit so that the town can prepare accordingly. Russell Dirienzo confirmed that the policy would be that the applicant would have to pay for required services such as police or fire department services. The Board agreed that Barbara Henry should move forward with developing a permit policy and return to the Board for approval.

Roxbury Post Office

Barbara Henry reported that she has not yet heard back from the Post Office regarding the movement of carriers to Woodbury and confirmed that the Town would like to be involved in this decision.

Town Historical Society Barn - Use

Barbara Henry reported that she received a request from the Town Historical Society for the use of a 10X15 space in the barn once it is vacated. She noted that she expects to receive multiple requests for the use of the barn. The Board agreed to wait to make a decision regarding the use of the barn.

Land Use Enforcement Officer

Russell Dirienzo reported that he has received several complaints about more than one unregistered vehicles on parcels. Residents feel the zoning is not being enforced regarding this issue. Barbara Henry agreed to send James Pierpont a note regarding this issue.

Russell Dirienzo discussed the barn that is falling down on Old Roxbury Road. Barbara Henry agreed to contact the homeowners in an effort to work with them to take it down. Russell Dirienzo suggested a possible fire practice use. The Board agreed that if an agreement can not be reached the Town will need take it down and put a lien on the property.

Fire Marshal's Report – June

Tabled- Fire Marshal is away.

PTO Pavilion Rental

The Board agreed to waive the fee for the PTO's use of the pavilion for a fundraiser.

Motion by Russell Dirienzo to waive the rental fee for the PTO's use of the pavilion for a fundraiser. The motion was seconded by Robert Lowe and carried.

Cindy Finch – 40 years of service

Barbara Henry reported that Cindy Finch, bus driver, has reached 40 years of service and will be included in the Municipal Service Awards.

Other Business

Barbara Henry reported that the WWII Veterans Recognition ceremony was very nice. She noted that the Secretary of State attended the ceremony and the Voices did a nice article regarding the event.

Barbara Henry noted that a bone marrow drive for Matt Hines will be held in town. The processing cost has been reduced to \$25 per person. The Board agreed that the Town will donate a monetary amount to be used for resident who would like to donate marrow but cannot afford the processing fee.

Motion by Russell Dirienzo to adjourn at 8:40 PM. The motion was seconded by Robert Lowe and carried.

Respectfully submitted,

Tai Kern,
Secretary

These minutes are not considered official until approved at the next Regular Meeting of the Roxbury Board of Selectmen.