

**ROXBURY BOARD OF FINANCE
REGULAR MEETING
AUGUST 18, 2009
MINUTES**

CALL TO ORDER

Gary Lord, Chairman, called the meeting to order at 7:20 P.M. Due to a lack of a quorum it was determined this meeting would be for discussion only and no motions would be made. Present: Gary Lord, Wayne Piskura and Hugh Rawson, Board of Finance Members; Barbara Henry, First Selectman.

BUSINESS

Appoint Auditor for Last Fiscal Year 2008-2009

-correct clerical error in May 19, 2009 minutes

The Board noted that at their next meeting they will need to make a motion to correct the May minutes to reflect the correct year of 2008-2009 to appoint the auditor.

Town Hall Telephone System

Barbara Henry reported that the Town Hall telephone system's voice mail is in need of repair. Currently the staff is unable to retrieve voice mails. The NECC repair person quoted \$2,500 for the repair; however, the system is an outdated one. This is their second call for a repair on this old technology. A new digital system with 28 new phones would cost \$7,700. Wayne Piskura suggested getting quotes from AT&T for a phone system. Barbara Henry explained that the service is impeccable with NECC. The Board acknowledged the importance of good service and agreed that the phone system is something that is needed and used daily.

RVFD Engine 10 Funding

Barbara Henry reported that the estimate for corrosion repairs on Engine 10 is \$4,500. Gold lettering will be additional \$1,000. The BOF questioned the necessity of gold lettering. The longevity of gold lettering was discussed.

It was noted that Engine 10 is not in the budget; however, there are unneeded funds in the budget for the brush truck that can be moved over to fund Engine 10's repairs. Gary Lord explained that they should go to Town Meeting to move the brush truck funds because Engine 10 is not an open project. The RVFD can pay for the repairs from their funds and be reimbursed if they cannot wait for a Town Meeting to be scheduled.

Senior Center BOD Fundraiser

Barbara Henry reported that the new Senior Center BOD is going well. The creation of the Board has assisted with her workload with regard to the Center's issues. She explained that they are currently working on coming up with policies for the Center. The BOD is having a Bristol Fiddlers fundraiser to benefit the Center. Funds from the Friends were cut and the Town does not have the extra funds for them. Seed money for this fundraiser was donated and being

held by the Town. They would like to set up a fund where this seed money and profits from fundraisers can be retained outside of the General Fund. This is done with other fundraising entities in Town; i.e., Recreation Commission and Historic District Commission.

It was noted that they should be encouraged to raise money for the Center's benefit. This provides community outreach and draws attention to the Center. It was determined that the BOS will propose the fund and send it to the BOF for their endorsement. The BOF agreed that they were in support of this fund and that the proper way to set up such a fund should be researched.

South Street

Barbara Henry reported that she has hired Brian Neff as the Engineer for the South Street project. Butch Finch, Road Foreman, met with Brian and he advised that not a lot of drainage is needed and that swales can be used on the road. She reported that the cost to pave the entire length of the road would be over \$300,000. The budget for South Street is \$175,000. It was agreed that the worst sections of the road are further south which is where paving should be focused.

It was noted that the South Street Bridge is in the budget for \$45,000; however, Doug DiVesta has reported that the bridge is in pretty good shape. It was suggested that the funds for the bridge be moved to help fund the road. It was agreed that this should be brought to Town Meeting.

Policy of Funding Capital Projects

Gary Lord reported that there are questions regarding the transfer of funds budgeted for Judds Bridge to South Street. He explained that he would like to make a motion when possible to transfer funds from Judds Bridge to Undesignated and from Undesignated to South Street. It was agreed that \$100 should remain in the Judds Bridge designated fund.

Wayne Piskura made a motion to adjourn the meeting at 8:55 p.m. The motion was seconded by Hugh Rawson and carried unanimously.

Respectfully submitted,

Tai Kern

Tai Kern,
Secretary

These minutes are not considered official until approved at the next Regular Meeting of the Roxbury Board of Finance.