

Executive Director

Hull Lifesaving Museum and Boston Rowing Center

Key Responsibilities of the Executive Director

- Provide strong leadership, inspiration, and focus for the organization as a whole.
- Lead initiative to develop new curriculum around HLM's core strengths and activities, including success metrics. Evaluate program's accomplishments based on results-driven targets.
- Act as primary spokesperson for the organization in both the South Shore and Boston.
- Develop a fundraising strategy and targets, including new initiatives for corporate and individual development and foundations and government grants, while supporting existing annual campaigns and fundraising events.
- Oversee growth of existing in-school and out-of-school programming.
- Oversee senior staff as well as finance and administrative and development functions.
- Develop and maintain effective partnerships related to programs.
- Work to expand an already committed and active Board of Directors.
- Work with Board and staff to create support for the organization in the community.

Minimum Requirements

- Minimum of 3 years of results-driven leadership and management experience.
- Proven development and fundraising experience – targeting government sources, foundations, corporations, and individuals.
- Strong financial skills, including developing and managing a budget and reporting to stakeholders.

Desired Skills and Attributes

- Interest in maritime life, skills, and history is a plus.
- Demonstrated skills in consensus and community-building initiatives.
- Experience leading a cultural organization and/or experiential education organization

Education

- Bachelor's degree is a minimum requirement, and advanced degree preferred