

# HELP US TO KEEP COSTS DOWN BY RECYCLING

## REPLACEMENT CARTRIDGE INSTRUCTIONS - ALL 160 UNITS

**CAUTION: YOU MAY WANT TO REPLACE THE CARTRIDGE IN A GARAGE OR OUTSIDE DUE TO CARBON FINES**

### INSTALLATION

Your new cartridge is ready to install. **(DO OUTSIDE OR IN GARAGE.)** To install, unplug the purifier from the electrical outlet and turn it on its side. Unscrew the wing nut at the bottom and remove the silver base plate on which the purifier sits. Remove the old cartridge and set aside. Do not remove the gasket resting inside the top plate. Place the new cartridge firmly into the top plate, replace the bottom base plate and tighten the wing nut. Make sure that the cartridge sits centered on the bottom base plate.

### **RECYCLE AND RECEIVE YOUR \$15.00 REFUND CREDIT TO YOUR ACCOUNT**

#### **“CARTRIDGE RETURN POLICY”**

1. **ALL CARBON MUST BE REMOVED FROM THE CARTRIDGE.** Remove tape from top of cartridge, remove silver ring on top, may need to tap off, pour carbon out and discard. **(DO THIS OUTDOORS, IF POSSIBLE)**
2. ALL METAL PIECES MUST BE RETURNED, INCLUDING PARTICLE FILTER SCREEN AND SPRINGSTEEL/WIRES. DO NOT REMOVE THESE.
3. USE THE SUPPLIED FREE RETURN SHIPPING LABEL FOR OUTSIDE OF BOX.

Use FedEx or Spee-Dee EZ return labels for ground shipment return of empty 160 series cartridges. Other products being returned due to error, warranty, etc...can be returned using these labels also.

1. FedEx and Spee-Dee EZ return labels are pre-printed with all necessary information and are included in the paperwork with your new cartridge.
2. Customer peels and sticks the label on the outside of the box.
3. **CALLING FEDEX FOR PICK-UP IS NOT PART OF THE RETURN PROGRAM. \$4.00 WILL BE DEDUCTED FROM YOUR REFUND CHECK IF YOU HAVE CALLED FOR A PACKAGE TO BE PICKED UP ON MONDAY THRU FRIDAY. IF YOU CALL FOR A SATURDAY PICK-UP, THERE IS A \$15.00 CHARGE TO US. THEREFORE YOU WILL NOT RECEIVE A REFUND CHECK.**
4. For FedEx returns, boxes may be given to any FedEx driver or taken to an Authorized FedEx shipping facility. For locations, please go to their website, [www.fedex.com](http://www.fedex.com). For Spee-Dee EZ return labels, please call our office and we will submit the form for them to come and pick it up.
4. **FILL OUT THE PURPLE RETURN CARTRIDGE FORM AND INCLUDE IN BOX.**
5. Return by either FedEx or SpeeDee, whichever return service we have designated.
6. **RETURN SHIPPING IS FREE!!!**

**ALL THE ABOVE RETURN CONDITIONS MUST BE MET OR YOU WILL FORFEIT YOUR DEPOSIT**

QUESTIONS??? CALL E.L. FOUST CO. @800-353-6878  
E-MAIL: SALES@FOUSTCO.COM

# USED CARTRIDGE RETURN FORM

PLEASE FILL OUT AND RETURN THIS FORM WITH YOUR USED CARTRIDGE.  
PLEASE PRINT THE INFORMATION LEGIBLY.

NAME: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
CITY: \_\_\_\_\_  
STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_  
E-MAIL ADDRESS: \_\_\_\_\_

**WITH THESE RETURN CARTRIDGE FORMS, WE WILL BEGIN ISSUING A CREDIT ON YOUR ACCOUNT FOR EACH CARTRIDGE YOU RETURN. THE CREDIT WILL BE USED TOWARDS YOUR NEXT PURCHASE.**

**WE ARE TRYING TO BE MORE "GREEN" AND THIS PROCESS WILL ELIMINATE EXCESS PAPERWORK.**

WE WILL NO LONGER BE ISSUING CHECKS!!!

**PLEASE REMEMBER – ALL CARBON MUST BE DUMPED FROM THE USED CARTRIDGE TO RECEIVE YOUR \$15.00 CREDIT. IF YOU ARE IN A SITUATION WHERE YOU CAN NOT REMOVE THE CARBON, PLEASE CALL OUR OFFICE AT 800-353-6878. THANK YOU FOR YOUR CONTINUED SUPPORT WITH OUR CARTRIDGE RECYCLING PROGRAM.**

***WE APPRECIATE YOUR BUSINESS!***

E.L. Foust Co. Inc.  
754 N. Industrial Drive  
Elmhurst, IL 60126  
800-353-6878

[www.foustco.com](http://www.foustco.com)   [sales@foustco.com](mailto:sales@foustco.com)