

Tables

QUANTITY	DESCRIPTION	ADVANCE PRICE	FLOOR PRICE	AMOUNT
_____	24" X 48" Table (without Skirt)	\$16.00	\$20.00	_____
_____	24" X 48" Table Skirted	\$32.00	\$40.00	_____
_____	30" X 30" Round Table(no skirt)	\$21.00	\$26.00	_____
_____	30" X 30" Round Table Skirted	\$32.00	\$40.00	_____
_____	6' X 24" Table (without skirt)	\$31.00	\$39.00	_____
_____	6' X 24" Table Skirted	\$41.00	\$51.00	_____
_____	8' X 30" Table (without skirt)	\$41.00	\$51.00	_____
_____	8' X 30" Table Skirted	\$48.00	\$60.00	_____
_____	48" Round Table (without skirt)	\$31.00	\$39.00	_____
_____	48" Round Table Skirted	\$41.00	\$51.00	_____
_____	60" Round Table (without skirt)	\$42.00	\$52.00	_____
_____	60" Round Table Skirted	\$49.00	\$61.00	_____
_____	Leg extenders to raise tables to counter height	\$12.00	\$16.00	_____
_____	Riser Boards for Shelving	\$30.00	\$37.00	_____
_____	13' X 30" Skirting	\$30.00	\$37.00	_____
_____	4' X 8' Peg Board covered in (Black)or(White) vinyl choose one set up (vertical) or (horizontal) choose one	\$29.00	advance only	_____

Carpeting Rental and Cleaning Service not available for rooms already carpeted

_____	Carpeting (9' X 10')	\$94.00	\$150.00	_____
_____	Carpeting (special sizes)	\$16.00 per sq yd	\$20.00 sqyd	_____

Colors

_____ Burgundy _____ Red _____ Royal Blue

Booth Cleaning Service

_____	Vacuuming before initial opening	.25 cents per square foot	_____
_____	Initial vacuuming and daily	.25 cents per sq foot per day	_____
_____	Janitor or Porter Service (includes dusting, emptying of waste baskets, removal of debris from booth area . One (1) hour min.	\$36.00 per hour per person Straight time 8:30am-5:00pm	_____
		\$72.00 per hour per person Overtime	_____

Drapery Colors

_____	Extra Curtains:8' per lineal foot	\$4.00	\$5.00	_____
_____	3' per lineal foot	\$3.00	\$4.00	_____

Rust Brown, Burgundy, Gold, Red, White, Royal Blue, Orange, Silver, Turquoise, Black, Dusty Rose, Teal, Plum

Additional Electrical Information

If show management furnishes the first 5amps per exhibitor, additional amperage fees are as follow:
 up to10 amps\$30, 15 amps.....\$40 and 20 amps.....\$50
 220 single phase up to 50 amps..... \$150. Please call for quote for direct hookup to exhibitor's equipment.

Schedule of Freight Services (Drayage)

Shipping Information and Labeling

Shipping Information:

Please forward complete shipping information to Disco Display House, Inc.
1) Date of shipment 2) Routing 3)Waybill number (copy of bill of lading)

Labeling

Exhibitors should mark and consign shipments as follows:

Instructions:

Company Name _____ Booth Location _____
c/o Disco Display House, Inc.
3123 Central NE
Albuquerque, New Mexico 87106
FOR(Show Name) _____

Rush: Exhibit Material Must Arrive Prior To (Date) _____

Schedule of Services

1. Receive exhibit material, store in our warehouse up to 30 days prior to setup time.
2. Deliver all exhibit material to proper exhibit space on installation day.
3. If requested, remove empty containers and hold for duration of exhibition.
4. Return empty containers to proper exhibit space at conclusion of exhibition.
5. Deliver exhibit material from booth to loading area of exhibit hall, then to Disco Display for Exhibitor's carrier Pickup. Exhibitor is responsible for all necessary paper work including notifying Carrier to pickup at Disco Display, labels, bills of lading and export documents.

For any or all of the above services, rates are as follows:

Rate: \$26.00 per 100 pounds-up to 1,000 pounds.

\$18.00 per 100 pounds- each additional hundred pounds

Minimum charge - \$52.00

Our regular working hours are 8:30 am to 5:00 pm Monday through Saturday. With the exception of the events exhibitor's move out hours, any freight that is received or processed or shipped before or after our 8:30 am to 5:00 pm hours will be charged out at **overtime rates as follows:**

Rate: \$52.00 per 100 pounds - up to 1,000 pounds

\$46.00 each additional 100 pounds

Labor will be added to invoices for special deliveries to hotel rooms, or other locations, other than ground floor booth space levels.

Other Local Service Fees Available on Request: _____ Fork Lift, _____ Crating & Uncrating,
_____ Banding, _____ Skidding & Unskidding, _____ Short Term Storage _____ Local Transfer.

Freight Services are Subject to the Following Terms and Conditions

TERMS & CONDITIONS: Actual weights must appear on all Bills of Lading. We reserve the right to reweigh any shipment and correct any weights. We will honor shipper routing in most cases, although in some instances of expediency we reserve the right to reroute any outgoing shipment. After exhibit, etc. are placed in booth, drayage company will not be responsible for condition, count or content until exhibits, etc. are picked up for removal after close of exhibition. All shipments received at close of exhibition are subject to final count. Handling of loose exhibit material or material inadequately packaged will be done at exhibitor's risk. Disco Display will not be responsible for damage to such materials or concealed damage to material arriving in cases, cartons, crates, etc. Exhibitor's material not removed from exhibit hall on removal day may be transported to our warehouse and are subject to a service fee. After shipments are tendered to carrier for shipment, Disco Display cannot be responsible for delivery time.

INSURANCE: All exhibits or exhibit material handled by Disco Display are released at a value not to exceed sixty cents (\$.80) per pound per article. Please be certain all your material is properly insured against fire, theft and all hazards while in transit, to and from your booth and for duration of exhibition. Shipments should be made early, to be delivered to our warehouse at least two weeks prior to setup date. To assure that your exposition materials arrive on time, we suggest you

check with your carrier to allow ample time for delivery. To insure proper handling and receiving, shipments should NOT be addressed to the convention site. Show management has no provisions for acceptance or storage of shipments on or to setup date. All charges should be **PREPAID**. (There are no exceptions whatsoever to this firm and unalterable policy) Wheeled vehicles will be handled on a hourly basis - \$45.00 per hour straight time, \$90.00 per hour overtime with a minimum charge of one hour per person. Any equipment needed to handle these vehicles will also be charged for on an hourly basis. Charges will be invoiced for both inbound and outbound movement. Disco Display will have a representative on duty during the dismantling of the convention to pick up the exhibitor 's return shipments.

Each exhibitor will be expected to shrink wrap, tape and label his or her outbound shipments and furnish us with return shipping instructions & bill of lading by the conclusion of the show.

SHIPPER INFORMATION

SHOW _____
COMPANY _____ BOOTH _____

SHIPMENTS TO THE SHOW

SHIPPED FROM (CITY) _____ TRUCK LINE _____
PRO NO. _____ NO. OF SHIPMENTS _____
TOTAL NO. OF PIECES _____ TOTAL WEIGHT OF SHIPMENT _____

REFORWARDING INSTRUCTIONS AT CLOSE OF THE SHOW

SHIP TO _____ PREPAID _____
ADDRESS _____ COLLECT _____
CITY & STATE _____ ZIP CODE _____

DESCRIPTION _____

TOTAL NO. OF PIECES _____

FORWARD VIA _____ MOTOR FREIGHT _____ MOVING VAN _____ AIRFREIGHT _____

OTHER (SPECIFY) _____

NAME OF CARRIER _____

BILLING INSTRUCTIONS

FIRM NAME _____

ADDRESS _____ CITY & STATE _____ ZIP _____

Shippers Name _____ TITLE _____

DATE _____ TELEPHONE NO. & AREA CODE _____

INSTALLATION AND DISMANTLING LABOR
Decorators and Display: \$45.00 per hour Straight Time
\$90.00 per hour Overtime
Minimum Charge One (1) Hour
All Labor before 8:30 am and After 5:00 pm Weekdays and
all hours Sunday and Holidays will be charged at the overtime rate.

ERECTION OF DISPLAY

Please indicate here _____ if you wish DISCO DISPLAY HOUSE to assist you in erecting your exhibit materials.

How many men will be required? _____ For approximately how many hours? _____

Your representative will supervise the work, please furnish representative's name, date and time our men should report to your booth

DISMANTLING OF DISPLAY

Please indicate here _____ if you wish DISCO DISPLAY HOUSE to help dismantle and repack your display at the end of the exhibit.

How many men will be required? _____ For approximately how many hours? _____

Your representative will supervise the work, please furnish representative's name, date and time our men should report to your booth

SIGNS

Sign orders received 7 days or less prior to show will not be accepted.

The following prices are for signs of 10 words or less - black letters on white card stock. Over 10 words add \$1.50 per word.

Quantity	Size	Order	Amount
_____	7" X 11"	\$24.00	_____
_____	9" X 14"	\$35.00	_____
_____	11" X 14"	\$31.00	_____
_____	14" X 22"	\$36.00	_____
_____	22" X 28"	\$49.00	_____
_____	28" X 44"	\$69.00	_____
_____	40" X 60"	\$83.00	_____

6.75 % Sales Tax will be added